

Voted at Meeting of 4/28/77

MEMORANDUM

TABLED: March 24, 1977

REVISED: March 31, 1977

RESUBMITTED: April 14, 1977

TO: Boston Redevelopment Authority RESUBMITTED: April 28, 1977

FROM: Robert F. Walsh, Director

SUBJECT: Several Departmental Reorganizations

As I have indicated previously, it is my intention to restructure the staff in order to better respond to the changing role of the Authority. However, I wish to clarify that these administrative transfers and reclassifications do not alter the official organization of the Authority as approved on December 12, 1968 and in this regard, Kane Simonian, Executive Director and Secretary of the Authority, is the second in administrative command of the Authority and as previously voted, assumes the duties and responsibilities of the Director in the Director's absence.

I have outlined several departmental changes which will improve the Authority's operational response. In order to continue the reorganization of the planning function of the Authority as I outlined in the report submitted to the Authority on February 3, 1977, I have posted a job vacancy for a Director of Comprehensive Planning. Even prior to internal or external recruitment for this position, it is proposed that implementation of the function of this department be effectuated by immediate transfers and reassignments. Marc Older will be reclassified to Assistant Director of Comprehensive Planning and Mitch Fischman will be reclassified to Coordinator of Institution Planning in the Comprehensive Planning Department. It is also proposed that John Coggeshall and Robert Rugo be transferred and reclassified as Members of the Mayor's Policy Planning Staff.

As it is apparent from the January 20, 1977 lengthy list of designated development parcels that have not, as yet, commenced construction, I feel it is necessary to get better accountability for individual parcel developments. It is therefore proposed to reassign already qualified staff within the Authority to Stuart Forbes, Deputy Director for Development. In this regard, the following individuals will be transferred and reclassified: Peter Menconeri, Arthur Noonan and Homer Russell reclassified as Financial and Development Analysts and, as such, will be responsible for evaluating all presently designated parcels, as well as future development sites, for their financial feasibility and to organize potential development interest to get the parcels to the construction stage. Edward Blaine will

be transferred from Research to Development Department and reclassified to Market Analyst in order to assist in these development evaluations and also to develop a closer relationship with the available resources of the Research Department.

Joseph Berlandi will be transferred to the Development Department to continue as Director of Downtown Development and Robert McGilvray and the Rehabilitation staff, will be assigned to Stuart Forbes for supervision and will work with Bonnie Heudorfer, Housing Programer, and John Hutchinson, Rehabilitation Coordinator, in the production of rehabilitation housing developments. James Boulger will be transferred to Development as Chief Inspecting Architect.

Another significant change is to place all the urban renewal projects under the general supervision of the Deputy Director for Community Development, who will be Richard Garver in this reorganization. In this regard, we will be formalizing what has been necessitated by the switch to Community Development Program Funds. The funding situation has necessitated that all project activities must be coordinated and implemented with regards to the various sources of federal funding, including Public Works and Environmental Protection Agency funds.

Most of the urban renewal projects will still require a Project Coordinator and in this regard I propose that John Kennedy be reclassified as South End Project Coordinator; Arthur Reilly continue as Coordinator for South Cove and Charlestown; James Derba reclassified as Coordinator of Park Plaza, Bedford-West and adjacent Layfayette Place developments; Paul Kelley will be reclassified as the Assistant Project Coordinator for Downtown Development; John Sayers will be reclassified as Waterfront and Government Center Coordinator under the continual support of David Weiner; David Weiner will assume the position of Coordinator of the Charlestown Navy Yard; David Baker be assigned as Coordinator of Fenway, Campus High and Roxbury area projects; William Baker will be the Assistant Coordinator for these projects; Christine Knowles will be assigned as Project Development Coordinator in the Community Development Department and Robert Leigh will be Special Assistant in that department. At my request, our efforts in South Station Project are presently being reviewed by Kane Simonian and I have withheld any further changes in the project until this effort is completed.

Property Management and Family Relocation will be within the Community Development Department.

For better supervision and control, it is proposed that our Federal Aid Department be transferred to George Niles, Deputy Director of Finance and Administration. Mary Tompkins will be Senior Budget Analyst in this department.

And finally, it is recommended that under the supervision of Wallace Orpin, Director of Engineering, that Basil Adams be reclassified to Contract Manager in charge of the supervision of all Engineering Contract work once awarded, and that Matthew Currie be reclassified to Engineering Planning and Evaluation Officer in charge of programming all proposed work with the timing of anticipated funds and to further coordinate the proposed engineering work with various city and state departments.

VOTED: That the Boston Redevelopment Authority hereby approves and authorizes adoption of the transfers and reclassifications outlined in the Director's March 31, 1977 memorandum to the Authority concerning Several Departmental Reorganizations.

(FOR INFORMATIONAL PURPOSES ONLY)

